



OLYMPIC COUNCIL OF ASIA

Asian Games Manual and Guidelines

MAR 2019

Article 45

Election of the Host City of the OCA GAMES

1. The election of any host city is the prerogative of the GA;
2. The events shall all take place in or as near as possible to the city chosen. The city chosen cannot share its privilege with another nor can it permit any deviation from the agreed programme or the Regulations of the OCA GAMES unless with the written approval of the OCA for specified sports requiring special facilities;
3. The EB determines the procedure to be followed until the election by the GA takes place;
4. The election of the host city takes place in a country having no candidate city for the organisation of the OCA GAMES concerned;
5. The National Government of the country of any applicant city must submit to the OCA a legally binding instrument by which the said government undertakes and guarantees that the country and its public authorities will comply with and respect the OCA Constitution, Host City Contract and OCA Decisions and the OCA Ethics Code.

Article 46

Liabilities – Withdrawal of the organising of the OCA GAMES

1. The NOC, AGOC and the host city are jointly and severally liable for all commitments entered into individually or collectively concerning the organisation and staging of the OCA GAMES, including, but not limited to the financial responsibility for the organisation and staging of such games, which is assumed jointly and severally between the host city and AGOC, without prejudice to any liability of any other party, as result from any guarantee given pursuant to Article 42. The OCA shall have no financial responsibility whatsoever in respect of the organisation and staging of the OCA GAMES;
2. In the event of non compliance with the OCA Constitution/OCA Ethics Code, HCC, Guidelines or any other decision/instructions from the OCA, The EB is entitled to withdraw, at any time and with immediate effect, the organisation of the OCA GAMES without prejudice to compensation for damage caused to the OCA as a result. In such a case, the NOC, AGOC, host city, country and all their governmental or other authorities, and any other party, whether at any city, local, state provincial, regional or national level, shall have no claim for any form of compensation against the OCA;

3. Should the AGOC decide to withdraw the games at their own behest and for internal reasons within the country, the AGOC will forfeit the bank guarantees provided to the OCA or any penalties as levied by the OCA Executive Board.

Article 47

Application to hold the OCA GAMES

1. The honour of holding the OCA GAMES will be entrusted to a Member. The choice of a city for the celebration of the Games lies solely with the Member concerned;
2. Application to hold the OCA GAMES shall be made by a Member only as per the guidelines mentioned in the bidding manual. The Member must have the written approval of its Government as well as the City Authorities, declaring its support to the holding of the Games with guarantee of free entry to delegates of participating countries, as well as safety of the athletes, officials and delegates of the participating countries;
3. When making a bid for the OCA GAMES a non –refundable bid must be paid to the OCA along with the application. A further payment must then be paid by the winning NOC to OCA within thirty (30) days after the allotment of the OCA GAMES;
4. The City allotted the honour of hosting the OCA GAMES will pay to the OCA, a refundable guarantee, within Two (2) month after the signing of the HCC. This amount will stand as a guarantee against forfeiture or failure to hold the games or to comply with the agreement in full or in part by the AGOC, as deemed fit by the EB. The refund to the AGOC or NOC will be made only after the settlement of all OCA GAMES account and the submission of the final report by the AGOC;
5. Board and Lodging as well as internal transportation for the EB Members, Standing Committee Members, IOC Members, OCA Officials HQ and three (3) NOCs delegates attending the GA Representatives of Past and future AGOCs (where applicable), will be covered by the AGOC; The OCA Guidelines on Accommodation and Transportation will apply;
6. The AGOC will also provide free board and lodging to three (3) delegates per NOC, including the President, Secretary General or their nominees for the entire duration of the Games. The AGOC will also allow one (1) replacement in each of the category (President, Secretary General & One delegate) in respect of accommodation, accreditation and transportation;
7. The AGOC shall bear the cost of board and lodging as well as round trip airfare for the President, Secretary General, Technical Delegate, Referees, Judges, Umpires, Time-Keeper, Inspectors and other officials

of the IF and AF, whose sport is included for competition during the OCA GAMES based on the IF/AF Rules;

8. The election of the Host City of the OCA GAMES shall not be held at the time of the OCA GAMES; unless specifically approved by the EB.

Bye-law to Article 47

1. Application

An application for the allotment of the OCA GAMES must be countersigned by the Government of the country, endorsed by the cities authorities and accompanied by an adequate guarantee that the Games will be organised to the satisfaction and requirements of the OCA. The application must include answers to the questions raised in the OCA GAMES Bid Manual and the OCA Games Questionnaire which will be provided by the OCA to each of the bidding cities. The application should be accompanied by a clear guarantee that:

- a. There are no laws, customs or regulations in the suggested city or in the country that would limit, restrict or interfere with the Games in any way i.e. the free entry of teams, officials and delegates from any Members as well as import of equipments without any custom duty and no withholding taxes;
- b. Guarantee that the Games will be conducted properly and in accordance with the Fundamental Principles, Protocol, Rules and Bye-laws of the OCA;

NOTE: If the answers to (a) and (b) above do not comply with the Constitution in the opinion of the OCA, the application will be rejected.

2. Bid for site

- a. At least eight (8) years in advance of the year in which the OCA GAMES are to be held, the OCA President shall invite all members to submit to them within ninety (90) days their applications in writing with all the information required in the prescribed form;
- b. The EB may, for good and sufficient reasons, place before the GA of the OCA any application submitted to it after expiry of the limit prescribed in (a) above;
- c. The GA of the OCA shall, as far as possible, take the decision regarding the site at least eight (8) years in advance.

3. HCC

The OCA shall enter into a written agreement with the Member and the host city chosen by the Member. The agreement shall specify in detail the obligations incumbent upon them. Such agreement shall be signed immediately upon the election of the Member to hold the OCA GAMES. The form of agreement will be included in the bid documents supplied to candidate Members and each application shall be accompanied by a statement agreeing to sign such

agreement upon election to hold the Games.

4. *Government Guarantee*

- a. In addition to the guarantee for free entry of delegates referred to in Article 44 (2), the Government of the Member shall guarantee entry into the host country, all horses, equipments and supplies to be used during or in connection with any sports at the Games, free of any import duties or taxes;*
- b. Each candidate city shall provide a financial guarantee as required by the OCA EB, which will determine whether such guarantees shall be issued by the city itself, or by any other local, regional or national public authorities.*

5. *Bidding City*

In the event of non-compliance with the OCA Constitution, Host City Contract, OCA Ethics Code, the OCA Guidelines and OCA EB decisions, the OCA Executive Board is entitled to withdraw at any time and with immediate effect the candidature of the city to host any Asian Games.

Article 48

Bidding Procedure for OCA GAMES

1. The OCA shall open the bids for the OCA GAMES at least eight (8) years in advance of the year in which the OCA GAMES are to be held or based on an EB decision. Upon the opening of the bid by the OCA, the interested NOCs will send their "Letter of Intent" to the OCA Secretariat within one month (30 days) accompanied by the non-refundable bid money;
2. The OCA shall send out the bid documents to these NOCs requesting them to submit their bid documents to the OCA within six (6) months;
3. Upon receipt of the bid documents, OCA President shall appoint an Evaluation Committee to visit the bid cities and submit a detailed report on each bid city to the EB and GA;
4. The EB will study the Evaluation Report and make a short list of a maximum of three (3) bid cities for selection at the GA. The Decision of the EB will be announced before the prescribed GA for selection of the HC;
5. From the official submission of the bids, the bidding cities may commence their campaign with the following approved activities;
6. No gifts or souvenirs of any value may be presented to any representatives of the NOCs or the EB Members of the OCA during the campaign period;
7. The Evaluation Committee and the EB in this order shall determine whether the organisation capacity of the bidding city qualifies them as candidates;
8. There shall be no NOC visits to candidate cities, without prejudice to the

right of the EB to organise its own separate visit in case of any doubts about the capacity in any respect of a bidding city to undertake the organisation of the games;

9. The AGOC must agree to work with and report to the NOC and to act on such instructions as the OCA might give through the NOC or, as it may deem fit, direct to the AGOC with the knowledge of the NOC;
10. Any bid must be put forward by the NOC and its responsibility to supervise the preparations of the Games, if awarded, must be defined;
11. The EB has the power to disqualify the bidding city, after due warning, if it considers that the, OCA directives and the fundamental principles as enshrined in the OCA Constitution, are not being adhere to in its totality;
12. All statements, written, oral or otherwise made by Bidding City or NOC during the course of their bidding and presentations in various OCA meetings and forums will be considered as binding commitment and should be executed, in full, by the Bidding Committees and subsequent AGOCs of such Games;
13. The Bidding Committee wishing to provide free board and lodging as well as free air tickets to the participants of the OCA GAMES should have the approval of the OCA and should be according to the OCA policy.

Bye Law to Article 48

1. *All statements, written, oral or otherwise made by Bidding City or NOC during the course of their bidding and presentations in various OCA meetings and forums will be considered as binding commitment and should be executed, in full, by the Bidding Committees and subsequent AGOCs of such Games. All such commitments made will be part of the "Asian Games Fund" and will be the sole property of the OCA. This fund will be utilized at the sole discretion of the OCA for the benefit of the Asian Olympic Family. The OCA may invite the host NOC/ AGOC to be part of the policy decisions of the fund*

Article 49

Mandatory Sports

1. AG shall include in their programme the following mandatory sports: Athletics and Swimming and Art Exhibition;
2. AWG shall include in their programme the following mandatory sports: Skiing, Skating, Figure Skating and Ice Hockey;
3. AIMAG shall include in their programme the following mandatory sports: Dance Sports, and Minimum 1 Martial Arts Sport;
4. ABG shall include in their programme the following mandatory sports: Beach Volleyball, Beach Kabaddi and Beach Football;
5. AYG shall include in their programme the following mandatory sports: Athletics and Swimming.

Article 50

OCA GAMES Village

1. With the objective of bringing together all competitors, team officials and other team personnel in one place, the AGOC shall provide an OCA GAMES Village for a period determined by the EB;
2. The OCA GAMES Village shall meet all requirements as established by the EB;
3. The quota for team officials and other team personnel accommodated in the OCA GAMES Village shall be established by the EB;
4. Should the OCA authorise the AGOC to hold events in any location other than in the host city, the AGOC may be required to provide appropriate accommodations, services and facilities in accordance with requirements established by the EB;
5. The number of free board and lodging for the participation of each NOC in the OCA GAMES will be decided by OCA;
6. The cost of boarding and lodging in the OCA GAMES Village will not exceed \$ 50 (Fifty USD) per person per night;
7. The provisions of the OCA GAMES Village Guide shall also apply.

Article 51

Cultural Programme

1. The Opening and Closing Ceremony programme must be approved by OCA;
2. The AGOC shall organise cultural events programme during the entire period of the OCA GAMES. Such programme shall be submitted to the EB for prior approval.

Article 52

Eligibility Code

To be eligible for participation in the OCA GAMES, a competitor must:

1. Observe and abide by the Rules of the IOC/OCA as per the Olympic Charter;

2. Respect the spirit of fair play and non-violence and abide by the rules on the sports field;
3. Comply with all aspects of WADA and OCA Anti-Doping Rules Code and refrain from using substances and drugs prohibited by the said organisations;
4. The Member must ensure that any competitor in the OCA GAMES must be a national of the country of the NOC, which is entering him;
5. Disputes relating to the determination of the country which a competitor may represent in the OCA GAMES shall be resolved by the EB, unless the eligibility code already set out in the Constitution has been fulfilled and is not in dispute.

Bye-law to Article 52

1. *All cases of infringement of IOC Rule 41, 42 and it's Bye-laws and of the eligibility code of IFs shall be communicated by the concerned Member to the OCA, to be considered by the EB whose decision will be final*
2. *A competitor who is a national of two (2) or more countries at the same time may represent either one (1) of them, as he may elect. However after having represented one country in the Olympic, Asian continental regional or world championships recognised by the relevant IF, the competitor may not represent another country unless he or she meets the conditions set forth in sub section 4 below that apply to the persons who has changed his nationality or acquired a new nationality;*
3. *A competitor who has represented one country in the Olympic Games, OCA GAMES , continental, regional, and world championships recognised by the relevant IF, and who has changed his nationality or acquired a new nationality, shall not participate in the OCA GAMES to represent his new country until three years after such change or acquisition;*
4. *If a State, Country or a colony acquires independence, a country becomes incorporated within another country by a change of border or transfer of sovereignty or if a new NOC is recognised by the OCA, a competitor may continue to represent the country to which he belong or belonged. However, he may, if preferred, choose to represent his country or be entered in the OCA GAMES by his new NOC if one exists. This option can only be made once and is irreversible;*
5. *In all cases not expressly addressed in these Bye-Laws, in particular those cases where a competitor would be in a position to represent a country other than that of which he is a national, or to have choice as to the country which he intends to represent, the EB makes all decisions. Decisions can be of a general*

or individual nature and issue specific requirements relating to nationality, citizenship, domicile or residence of the competitors, including the duration of any waiting period;

6. Except as permitted by the EB, no competitor, coach or official who participates in the OCA GAMES may allow his person, name and picture or sports performances to be used for advertising purposes during the OCA GAMES.

Article 53 **Necessary Conditions for representing a Country**

1. Only nationals of member NOCs are eligible to represent that country in the OCA GAMES. Where a competitor's nationality is the subject of scrutinization, evidence (passport, residency & other documents) must be produced to support and meet definition of eligibility, according to the rules prevailing in the particular sport in which the competitor wishes to take part.

It is not permissible for a competitor having once represented a country in the OCA GAMES or any international sports competition such as Olympic Games, Asian Games, World Games, Continental Games, Regional Games etc., to represent a different country in the future unless:

- a. The former country or place of birth has since been incorporated in another State;
 - b. Or if he/she competed for the former country because the NOC or Chief National Organisation of their native land was not a Member of the OCA at that time;
 - c. The rules in relation to Article 49 byelaw 4 are met.
2. Competitors will be eligible if they comply with the following qualifications:
 - a. That they were born in the country they represent;
 - b. That they are nationals or citizens of the country they represent and have lived there continuously for a period of not less than three years;
 - c. That they have become naturalised in the country they represent and have permanent residence there.
 3. Competitors born outside Asia cannot be qualified unless they meet conditions in 2 b & c, where applicable.

Bye-law to Article 53

The OCA will have the full authority for disqualification of any athlete in all matters other than technical.

Article 54 Age Limit

There is no age limit for competitors in the OCA GAMES, unless the IF and/or AFs prescribes otherwise and is approved by the EB apart from AYG which has an age restriction of 14-17 years.

Article 55 Privileges and Duties of the AGOC

1. The AGOC shall be responsible for the celebration, Organisation and managing the OCA GAMES, subject to the approval of the OCA, make all necessary arrangements for this purpose. It shall regularly report once in three months to the Member and through it to the OCA, on the progress of the arrangements for the Games. This report shall, during the year of the Games, be made every month;
2. For Technical issue and management of the Games only, the AGOC shall establish communication and arrangements with the IF/AF recognised by the OCA. The AGOC must consult the respective IFs/AFs or, in their absence, the bodies recognised by the OCA;
3. It must see that all the different branches of sports are placed on the same footing and that one is not favored before another. It is responsible for the integration of the various approved sports into the programme. It must, at the same time, supervise the Fine Art Exhibitions (architecture, painting, sculpture, music and others) which form an essential part of the OCA GAMES;
4. As soon as possible after the OCA GAMES, but not later than six (6) months after their close, the AGOC, through the Member concerned, will submit a full comprehensive report of the Games to the OCA. Under special circumstances President OCA is authorised to extend the deadline for the submission of the official report by six (6) months.
5. The OCA emblem should be visible in all venues as official.

Bye-law to Article 55

1. *The organisation of the OCA GAMES is entrusted by the OCA to the Member NOC as well as to the city elected by the GA. The NOC and the city shall form jointly an AGOC within six (6) months after signing the Host City Contract. The*

AGOC shall establish direct communication with the OCA;

- 2. The AGOC shall have the status of a legal person/entity;*
- 3. The NOC, the AGOC and the host city shall be jointly and severally liable for all commitments entered into individually or collectively concerning the organisation and staging of the OCA GAMES, including the financial responsibility for such organisation and staging, which shall be entirely assumed jointly and severally by the host city and the AGOC. The OCA shall have no financial responsibility whatsoever in respect thereof*
- 4. The AGOC will also put into place stringent measures to ensure that there is no kind of ambush marketing during the OCA GAMES. The details of the ambush marketing are mentioned in the OCA Marketing Guidelines.*
- 5. Experts in specific fields, as required by the AGOC in order to enhance the works of the AGOC, will be appointed by the OCA. Their remuneration, airfare, board and lodging will be covered by the AGOC*
- 6. The host organizing committee will reserve a minimum of 450 air tickets and accommodation for the NOCs for the Asian - Winter Games, Youth Games, Indoor and Martial Art Games & Beach Games respectively and a minimum of 1,350 air tickets and accommodation for NOCs for the Summer Asian Games. The distribution of the same will be at the sole discretion of the OCA.*

Article 56 **Invitations and Forms**

1. The invitations to take part in the OCA GAMES are to be sent out by the AGOC at least twelve (12) months before the OCA GAMES are due to be held. They are addressed to the Member and must be drawn up in the following terms:

"In accordance with the instructions given by the Olympic Council of Asia, AGOC of the..... Asian..... Games 20..... Has the honour to invite you to take part in the competition and celebrations, which will take place at from to";
2. All documents (invitations, entries, entrance tickets, programmes, etc.) printed for the OCA GAMES as well as the badges distributed must bear the number of the Games and the name of the city where they are celebrated (e.g. 1st AG, New Delhi, 1951).

Article 57 **Entries**

1. Only the Member NOCs of OCA are responsible for the entries of their respective athletes and Officials in the OCA GAMES. A country without a NOC must form such an organisation and have it recognised by the OCA

before it is permitted to take part in the OCA GAMES. The NOC has the sole authority to submit entries to the AGOC of the Games. The AGOC must acknowledge them;

2. Entry by Number

The NOCs must submit to the AGOC the list of the sports and events in which a NOCs will participate, with numbers, at least ninety (90) days before the Opening Ceremony. This list can be telexed/faxed/emailed or couriered. Under certain circumstance OCA can extend the deadline.

3. Entry by Name

The NOC's shall submit the entry by names of the Athlete and Officials to OCA/AGOC, at least Sixty (60) days before the Opening Ceremony. All entries must be printed or typewritten in duplicate on a special form prescribed by the AGOC. Any variation on the deadlines should have the written approval of the OCA;

4. As a condition precedent to taking part in the OCA GAMES a competitor must be eligible as defined in these Rules;

5. The entry shall contain the following statement, which must be signed by all participants:

"I, the undersigned, declare on my honour that I am eligible and fulfil the Conditions stipulated by the OCA Rules and constitution. I am also fully aware of the OCA Anti-Doping Rules and the allowable trademark identification on clothing and equipment worn or used at the OCA GAMES as indicated in the Commercial Guidelines. Failing to comply with any of the above may result in penalties and my disqualification";

6. The National Sport Federations of that particular sport must countersign this declaration stating that it is true to the best of its knowledge. The NOC shall sign the form and forward entries to the AGOC;

7. In the event of there being no National Sport Federations for a particular sport in a country, the NOC may act as the governing Sport body and enter individuals in that sport with the approval of the OCA;

8. Entries will not be accepted unless all the conditions mentioned above are fully met;

9. The OCA may adopt some conditions to restrict participation in the Games to ensure manageability of the Games;

10. The withdrawal of a duly entered delegation, Team or Athletes without the consent of the OCA, shall be the subject of disciplinary action as envisaged by the EB.

Bye-law to Article 57

1. *The EB determines the numbers of all participants in the OCA GAMES;*
2. *Where a NOC withdraws its delegation, whether in part or as a whole, the deposit for accommodation and all other monetary requirements shall be forfeited entirely or in the amount to be determined by the EB in case of partial withdrawal;*
3. *The OCA will levy financial and other penalties on any NOC which withdraws its team as a whole from team competitions after the draw is completed. The penalty will be decided by the EB, on a case by case basis.*

Article 58 --- Number of Entries for the OCA GAMES

1. For a sport to be included in the OCA GAMES Programme a minimum of six (6) NOCs should enter their athletes by number and a minimum of four (4) should be physically present before the start of the competition;
2. The maximum number of entries from each country in each sport or event is established by the Council in consultation with the Member hosting the Games and in accordance with the International /Asian Federation's technical rules;
3. However, the following numbers cannot be exceeded:
 - a. For individual events, two competitors from each Member;
 - b. For team events, one team per Member, the Number of competitors and reserves not to exceed the number allowed by the International/ Asian Sports Federation concerned;
 - c. For events where individual and team competitions are conducted simultaneously, and the team event is decided by the aggregate score/ time of each individual member of the team, the athlete (if maximum two) participating in the individual event must be designated as such in the Entry form and only the athlete concerned will be competing in the individual event. This restriction overrides any regulations of the International/Asian Sports Federation concerned.

Article 59

Delegations

The AGOC must not receive or otherwise give official recognition to any foreign political delegation or leaders of any other mission whatsoever, without the prior written approval of the OCA. However, nobody can be discriminated against if he or she is a duly appointed official of the NOC's sports delegation.

Article 60

Authority over Participants

1. The AGOC must not recognize any authority over participants other than that of the OCA, the NOCs, the IF and/or AFs and the IOC;
2. The OCA will be overall in charge of the conduct of the Games as well as the protocol procedures for the Games;
3. The OCA will have the authority to allow any athlete or official to participate in the Games even after the expiry of the deadline.

Article 61

Flag and Logo

1. In all the stadiums and in their neighborhood the OCA Flag must be freely flown with the flags of the competing NOC's. A large-size OCA Flag must fly at a permanent place in the main stadium during the Games from a flag-pole in the arena where it shall be hoisted at the moment the Games are declared open;
2. The OCA logo should be placed at prominent places in all Asian Games Venues, the official hotels and the official sites of the Games;
3. The OCA logo should be included in the look and feel of the Games;
4. The ratio of the OCA logo vis-a-vis the Asian Games Logo should be 1:5 and should be approved by OCA;
5. The IF/AF flags must be raised at the respective competition venues;
6. All rights to use the Flag, Logo and Symbol for activities connected with all OCA GAMES must be vested in the OCA (and subsequently its Members). The use for commercial purposes is, as a rule, forbidden, except when permitted by the EB for a specific activity. When such permission is given, the reasons thereof must be recorded in writing.

Article 62 **OCA GAMES Flame**

1. The AGOC is responsible for bringing the OCA GAMES Torch/Flame to the main stadium. All arrangements for any torch relay and any use of the OCA GAMES Torch/Flame shall be carried out in strict compliance with the OCA Guidelines. The decision of the OCA in this respect is final;
2. The route for the OCA GAMES Torch Relay shall be decided by the OCA;
3. After the closing ceremony of the OCA GAMES, any OCA GAMES Torch, cauldron or other device associated with the OCA GAMES Flame will not be used, in any host city or elsewhere, without the approval of the OCA.
4. The Asian Games Flames shall be lit from the site of the Asian Games in Delhi, where the permanent flame of the Asian Games is located.
5. All protocol arrangements for the ceremony and the flame lighting ceremony will be as per the OCA Constitution and approved by the OCA. The OCA and the Organizing Committee of the Asian Games will be given preference in all functions and events connected with the Games.

Article 63 **OCA GAMES Marks**

1. Any and all marks (mascot, logo, emblem, design, badges, posters, objects and documents etc.) created for the OCA GAMES by the AGOC shall be the sole property of the OCA, the design of which must be submitted by the AGOC to the EB for its approval. Such marks may not be used for commercial purpose in the country of an NOC without the written approval of the OCA;
2. The AGOC shall ensure the protection of the property including marks of the OCA GAMES both nationally and internationally. However, the AGOC and host NOC may utilise such marks, connected with the OCA GAMES during their preparation, and holding of the OCA GAMES. They are also permitted to use them for a period three (3) months after the culmination of the OCA GAMES. Upon the expiry of this period, all rights in or relating to such property shall thereafter belong entirely to the OCA. The AGOC and/or the NOC as the case may be and to the extent necessary; shall act as trustees (in a fiduciary capacity) for the sole benefit of the OCA in this respect.

Article 64 **Opening Ceremony**

1. The Opening Ceremony of the OCA GAMES shall be held in strict

compliance with the OCA Protocol guidelines;

2. The contents and details of all themes, scenarios, schedules and programmes of all ceremonies including opening and closing must be submitted to the OCA for its approval;
3. The Head of State shall be invited to open the OCA GAMES. He shall be received at the entrance of the stadium by the OCA President the AGOC President and the Host NOC President. The three Presidents shall present their EB colleagues to the Head of State and then escort him and the persons accompanying him to their seats where he is greeted with the National Anthem of their country;
4. The parade of the athletes then takes place. Each contingent dressed in its official uniforms must be preceded by an individual holding a uniform pattern placard bearing the name of its country and accompanied by its delegation flag. The countries are arranged in alphabetical order as per Annexure III of the constitution, except that the organising country shall be the last. Only those participating in the parade shall salute the Head of State by turning their heads towards him. The name placards and the flags of the countries participating shall be furnished by the AGOC and shall be of equal size. Each contingent after completing its march around the stadium shall line up in the centre of the ground in a column behind its own name placard and flag. The President of the AGOC accompanied by the OCA President and Host NOC president mounts the Tribune of Honour where he introduces the OCA President with a few appropriate words (not more than two minutes) and asks him to request the Head of State to proclaim the Games open. The OCA President then delivers a brief speech of welcome (not more than two minutes) concluding with:
"I have the honour to request to declare the Games open"
The latter rises and says:
"I declare open the Asian..... Games which are being held in.....open";
5. Immediately a fanfare of trumpets is sounded during which the OCA'S Flag is slowly hoisted. Pigeons are released. A courier carrying the OCA GAMES flame enters the stadium and after circling the track, lights the Sacred Fire. Immediately afterwards the oath is taken by the competitors. A representative of the host country advances to the foot of the Tribune of Honour accompanied by the flag-bearer of their country. He mounts the Tribune and holding the flag in their right hand and surrounded by the bearers of the flags of all the other countries arranged in a semicircle around him, he pronounces the following oath on behalf of the assembledcompetitors:



"In the name of all competitors, I promise that we will take part in these Asian Games, respecting and abiding by the Rules which govern them, in the true spirit of sportsmanship, for the glory of sport and honour of our teams";

6. The Athletes Oath is followed by the Officials Oath. An official from the Host Country mounts the Tribute and holding the flag in their right hand surrounded by the bearers of the flags of all other countries arranged in a semicircle around him he pronounces the following oath on behalf of all the assembled officials:

"On behalf of the Judges and officials, I promise that we shall officiate in these Games with complete impartiality, respecting and abiding by the rules, which govern them, in the true spirit of sportsmanship";

7. The National Anthem of the host country is then played, if desired. All the flag-bearers return to their original places. On conclusion of this programme the teams leave the stadium by the shortest route and take seats in the reserved stands. Sports displays or some cultural demonstrations then take place.

Bye-Law to Article 64

1. *The programme of the Opening Ceremony will be as follows:*
 - a. *Arrival of OCA President at the Venue received by Chairperson AGOC;*
 - b. *Arrival of President of Host Country at the Venue received by President OCA and Chairperson AGOC;*
 - c. *President of Host Country along with President OCA meets and exchange greetings with OCA Executive Board Members;*
 - d. *Entrance and Introduction of President of Host Country and President OCA inside the Stadium;*
 - e. *Welcome Fanfare and Fireworks;*
 - f. *Entry and rise of the flag of the Host Country followed by National Anthem of the Host Country;*
 - g. *Cultural performance;*
 - h. *Athletes Parade;*
 - i. *Speech by Chairperson of AGOC;*



- j. *Speech by President of OCA;*
 - k. *The President of Host Country declares the Games Open;*
 - l. *Entry of OCA Flag;*
 - m. *Raising of OCA Flag and playing of OCA Hymn;*
 - n. *Athletes Oath;*
 - o. *Judges Oath;*
 - p. *Entry of Torch and Flame Lighting;*
 - q. *Fireworks performance and ending of the opening Ceremony.*
2. AGOCs wishing to have any deviation for this will be must obtain the approval of the OCA.

Article 65 Closing Ceremony

1. This ceremony must take place in the main stadium after the last event. The participating teams shall march into the stadium behind their respective name placards and flags in the same order as for the Opening Ceremony. The bearers of the flags for the competing nations shall march in single-file, in the same order as for the Opening Ceremony, and take up their positions in a semicircle behind the Tribune of Honour. The OCA President accompanied by the AGOC President, Host NOC President and the Mayor of the city proceed to the foot of the Tribune of Honour. The Flag of the OCA is then hoisted on the centre flag-pole used for the Victory Ceremony. Then the flag of the country organising the Games is hoisted on the right flagpole and its National Anthem is played. Thereupon, the flag of the country selected to organise the next Games is hoisted on the remaining flag-pole and its National Anthem is played.

The OCA President mounts the Tribune and pronounces the closing of the Games in these words:

“On behalf of the Olympic Council of Asia, I offer and the people of (Name of the Head of State and name of the country), to the authorities of the city of and to the organisers of the Games, our deepest gratitude. I declare theAsian..... Games closed and as per the tradition call upon the youth of Asia to assemble in four (4) years at to celebrate the Asian Games there in accordance with the ideals of the Olympic Council of Asia. May



the youth of Asia ever celebrate the Asian..... Games in the spirit of brotherhood and for the good of humanity";

2. The OCA President will hand over the Flag of the OCA GAMES, together with the Torch of the 1st, to the Mayor of the City due to host the next OCA GAMES or, in their absence, to the President of the NOC concerned;
3. The Asian sports torch must be kept in a safe and suitably secure building until the following OCA GAMES;
4. The cultural show, if any, is presented by the AGOC. On conclusion the trumpets sound, the Sacred Fire is extinguished, the OCA Flag is slowly lowered from the flag-pole in the arena followed by a salute of five guns and the singing of the OCA Hymn. The bearers of the name placards, flags and competitors then march out to appropriate music by the bands;

Bye law to Article 65

1. *The programme of the Closing Ceremony will be as follows:*
 - a. *Arrival of OCA President at the Venue received by Chairperson AGOC;*
 - b. *Arrival of President of Host Country at the Venue received by President OCA and Chairperson AGOC;*
 - c. *Entrance and Introduction of President of Host Country and President OCA inside the Stadium;*
 - d. *Welcome Fanfare and fireworks;*
 - e. *Entry and rise of the flag of the Host Country followed by National Anthem of the Host Country;*
 - f. *Cultural performance;*
 - g. *Entry of NOC flags*
 - h. *Athletes March;*
 - i. *Speech by Chairperson of AGOC;*
 - j. *Speech by President of OCA and closing of the games;*
 - k. *Lowering of OCA Flag, OCA Hymn;*
 - l. *Handover Ceremony to next host;*
 - m. *Cultural performance by next host;*
 - n. *Extinguishing of Flame;*
 - o. *Fireworks performance and ending of the Closing Ceremony.*
2. *AGOCs wishing to have any deviation for this must obtain the approval of the OCA;*



3. During the entire period of the OCA GAMES, including all ceremonies, no speeches of any kind may be held by any representative of any government or other public authority, nor by any other politician, in any venue placed under the responsibility of the AGOC. During the Opening and Closing Ceremonies, only the OCA President and the President of the AGOC are entitled to deliver short addresses.

Article 66 Victory and Medals Ceremony

1. Medals to the winners of the OCAGAMES shall be presented by the OCA President. The President may delegate this privilege to other members of the OCA, accompanied by the President of the IF and/or AF concerned (or their deputy), if possible immediately after the event and where the competition took place in the following manner;
2. The competitors who have been judged first, second and third shall take their places, in their sports uniforms, on a stand on the field facing the Tribune of Honour, with the winner slightly above the second who is on their right and the third who is on their left. The flag of the delegates of the winner shall be hoisted on the central flag-pole and those of the second and third on adjoining flagpoles on the right and on the left, as they face the arena. Meanwhile, the abbreviated National Anthem of the winner is played. The three competitors shall turn towards the flags;
3. The medal presentations shall be as per the following order:
 - a. Bronze Medal – to the third place winner;
 - b. Silver Medal – to the second place winner;
 - c. Gold Medal – to the first place winner.
4. No equipment or accessories may be taken by the athlete to the medal award ceremony or media interview areas, unless it is worn e.g. shoes and clothing which must be in accordance with the OCA commercial guidelines;
5. No kind of demonstration or commercial, political, religious or racial propaganda is permitted during the Victory Ceremony of the Games. Any action of such kind will be subject to penalization by the EB including disqualification, withdrawal of medals, certificates, accreditation, rankings and the like..;
6. Any disrespect shown to the Games, Medals, Flags, Mascot or Certificates or any other material. by any athlete during the Victory Ceremony or



during the Games will be subject to penalization by the EB, including but not limited to disqualification, withdrawal of medals, certificates, accreditation, rankings as decided by the EB;

7. Victory, medals and diploma certificates, shall be in strict compliance with the OCA Protocol Guidelines. The design and format of the medals and diplomas shall be submitted to the OCA for its approval;
8. No other official/delegate from the participating delegations, other than the medal winners will be allowed on or near the podium during the medal presentation.

Article 67

Precedence

During the Games the OCA President, Honourary Life Presidents, Honourary Life Vice-Presidents, Vice-Presidents, EB Members, Members of the GA and the IOC Members take precedence followed by the Members of the AGOC, the President and Secretary-General of the NOCs, the President and Members of the IF and AFs and other bodies recognised by the OCA. These form the OCA GAMES Sports Senate which takes first seats next to the Head of State with attendants. The details are mentioned in the OCA Protocol Guidelines.

Article 68

Art Exhibition

Subject to the approval of the OCA, the AGOC shall fix the dates during which the Art Exhibition shall take place. It is desirable that the work accepted by the appropriate jury should be displayed at a prominent place.

Article 69

Disposal of Marketing Revenues

1. The Funds generated from the sales of commercial rights of the OCA GAMES, including but not limited to marketing, merchandising, licensing & broadcasting and media rights will be paid into an OCA GAMES Account established outside the host country, which will be managed by the OCA;



2. The funds generated from the sale of commercial rights of the OCA GAMES, including and not limited to marketing, merchandising, licensing, ticketing and TV rights will be distributed after the conclusion of the Games and after the deduction of the Marketing Agent's Commission. The distribution of funds will be as follows:
 - a. OCA – fifty percent (50 %) of the total commercial revenues cash + Value in Kind (VIK);
 - b. AGOC – fifty percent (50%) of the total cash revenues and all value in Kind (VIK) provided in lieu of cash;
 - c. The AGOC will also reserve and pay from its share of marketing revenues a minimum of \$ 5,000,000 (Five Million USD) for distribution to the NOCs who participate in the OCA GAMES NOC Marketing Programme. The distribution of the NOC Marketing Programme revenues will be the sole responsibility of the OCA. However the host NOC shall not receive any share of revenues from the Marketing Programme.
 - d. The AGOC will also provide an air ticket subsidy of not exceeding US \$ 4 million to the NOCs for participation in the Games. The distribution of the air ticket subsidy will be the sole responsibility of the OCA.

Bye-law to Article 69

1. The EB will appoint the "Marketing Agent:" to assist in the marketing campaign. The Agents Commission will be decided by the EB;
2. In case of release of the marketing rights to the AGOC, the EB will appoint the "marketing Agent" to provide services to the AGOC, including drafting of contracts, legal documentation, ambush marketing etc. The OCA will decide the agent's fees
3. All value-in-kind provided to the OCA and/or the AGOC pursuant to the sale of the Games commercial rights shall be valued at the amount described in the relevant agreement or, if such agreement does not stipulate the value (i) at wholesale price (if ownership is conveyed); or (ii) at the cost of leasing (if only right of use is conveyed);
4. Should the Member holding the Games fail to render an account of funds due to the OCA, or pay to the OCA the contribution due, the EB shall have power to recover the amount due with an appropriate penalty;
5. All Members commit to participate in the OCA GAMES Marketing Programme for an amount to be decided by the EB in each case. Should a Member decide not to participate in the OCA GAMES Marketing Programme then the OCA will withhold all funds generated from the Marketing Programme and the NOC will not be allowed to use any of its sponsors or games sponsors during the OCA GAMES;



6. *The AGOC will ensure that all revenues generated from the Marketing Programme of the Games are tax free;*
7. *President OCA is authorised to establish a Marketing Department or such a setup within the OCA Administration to market the OCA properties;*
8. *The Look of Games, including official print material, Graphic Standard Manual, Partner Recognition Programme, Media Campaign as well as the Sponsors Board Signage (Quality and Distribution in sports venues with their position or size/content) and the exact name of the Games, with the official logo of the games, for print and broadcast media, must have the approval of the OCA;*
9. *The AGOC will meet all the requirements of the OCA with regard to the Marketing, IT Systems and Television and Media Broadcast;*
10. *The OCA will appoint independent IT and TV Auditors for the Games; The expenses of the Auditors including their fees will be covered by the AGOC;*
11. *In addition to above all the provisions mentioned in the OCA Guidelines for Marketing as well as the commercial Guidelines will be strictly applicable;*
12. *The AGOC shall also pay to the OCA an amount of \$ 15.000.000 (Fifteen million USD) for the Promotional Campaign of the OCA GAMES. This amount will be paid immediately after the culmination of the previous AG. The details of the Promotional Campaign will be mentioned in the HCC and the Marketing Guidelines of the OCA.*

Article 70

Advertising, Demonstrations and Propaganda

1. The EB determines the principles and conditions under which any form of advertising or other publicity may be authorised;
2. No form of advertising or other publicity shall be allowed in and above the stadium, venues and other competition areas which are considered as part of the OCA GAMES sites, other than that of the Games commercial affiliates. Commercial installations and advertising signs shall not be allowed in the stadium, venues or other OCA GAMES sites;
3. No kind of demonstration or commercial, political, religious or racial propaganda is permitted in the AG official Sites, venues, host city and other areas.



Bye law to Article 70

No form of publicity or propaganda, commercial or otherwise, may appear on persons, on sportswear; accessories or, more generally, on any article of clothing or equipment whatsoever worn or used by the athletes or other participants in the OCA GAMES, except for identification of the manufacturer of the article or equipment concerned, provided that such identification shall not be marked conspicuously for advertising purposes. The provisions of the OCA Commercial Guidelines apply.

Article 71 Programme for the Asian Games

Periodicity

1. The AG will be held every four (4) years and will be numbered from the first AG held in New Delhi in 1951.
2. The Official Programme of the AG may include all the Olympic Sports and events, as approved by the IOC including the mandatory sports of Athletics and Swimming, which shall form the AG Programme. In addition the AG Programme shall include 5 (five) regional sports and two (2) sports proposed by AGOC and approved by the OCA EB.
3. The OCA if necessary, in consultation with the IF and/or AF or the bodies recognised by the OCA in lieu thereof, shall decide the events which shall be included in each sport. The OCA may revise the programme list from time to time and eliminate any sport from the programme or add to it, provided that the programme for the Games shall be submitted to the OCA at least two years before the AG are due to be held and no change shall be permitted after it has been approved by the EB. While finalising the AG the views of the host country shall also be taken into consideration;
4. The OCA may remove any sport form the AG programme at it's sole discretion upon the appoval of the EB.

Duration

The period of the AG shall be not less than twelve (12) days and not more than sixteen (16) days, including the Opening and Closing Ceremonies.



Application of Rules

1. The Constitution and the Rules of the OCA shall apply as well as the standard rules and regulations of the OCA GAMES, including the financial obligations, except where a special provision is made by the OCA;
2. The Bidding NOC/Host City shall meet the following financial requirements for hosting the AG:
 - a. \$ 10,000 (Ten thousand USD) as bid money along with the Letter of Intent to hold the Games;
 - b. \$ 190,000 (One hundred and ninety thousand USD) within one month after the allotment of the Games;
 - c. \$ 2,000,000 (Two Million USD) as refundable guarantee within SIXTY (60) days of the signing of the HCC.
3. The host city of the AG will also hold, at its expense, one (1) GA, one (1) EB Meeting and one meeting for each of the Standing Committees during the period of the Games;
4. The NOC/Host City will also nominate a Vice President from the Host City of the AG to be the Vice-President of OCA.

Bye-law to Article 71

1. *At least four (4) members must enter for the sport to be included in the programme. The EB shall have the power to determine the number acceptable for a single event where there are insufficient entries*
2. *The Host City will sign a HCC as agreed by the EB to cover all aspects including the administration and financial arrangements for the preparation and staging of the Games.*

Article 72 *Demonstration Sports*

The AGOC may hold any two (2) sports as demonstration sport subject to the approval of the EB.



Article 73

Conditions for the Asian Winter Games

Periodicity

The AWG will be held once every four (4) years and will be numbered from the first Games held in Sapporo, Japan, in 1986.

Programme

The Programme of the AWG shall include at least five (5) sports from the following Olympic Games recognised sports:

1. Biathlon;
2. Bobsleigh;
3. Curling;
4. Ice Hockey;
5. Luge;
6. Skating;
7. Skiing.

Duration

The period of the AWG shall be not less than five (5) days and not more than eight (8) days, including the Opening and Closing Ceremonies.

Application of Rules

1. With regard to matters not covered by the above Rules, the general Rules and Regulations of the OCA GAMES will apply, including the financial obligations, except where special provision is made by the OCA;
2. The Bidding NOC/Host City shall meet the following financial requirements for hosting the AWG:
 - a. 10,000 (Ten thousand USD) as bid money along with the Letter of Intent to hold the Games;
 - b. \$ 190,000 (One hundred and ninety thousand USD) within one month after the allotment of the Games;
 - c. \$ 100,000 (One hundred thousand USD) as refundable guarantee within sixty days (60) days of the signing of the HCC.
3. The host country of the AWG will also host an EB meeting during the period of the Games;
4. The NOC/Host City will also nominate a Vice President from the Host City of the AWG to be the Vice-President of OCA.

The OCA if necessary, in consultation with the IF and/or AF or the bodies rec-



ognised by the OCA in lieu thereof, shall decide the events which shall be included in each sport. The OCA may revise the foregoing list from time to time and eliminate any sport from the programme or add to it, provided that the programme for the Games shall be submitted to the OCA at least two years before the AWG are due to be held and no change shall be permitted after it has been approved by the EB. While finalising the AWG the views of the host country shall also be taken into consideration.

Bye-law to Article 73

1. *At least Four (4) Members must enter for a sport to be included in the Programme;*
2. *The EB shall have the power to determine the number acceptable for an event where there are insufficient entries*
3. *The Host City will sign a HCC as agreed by the EB to cover all aspects including the administration and financial arrangements for the preparation and staging of the Games.*

Article 74

Conditions for the Asian Indoor & Martial Arts Games

Periodicity

The AIMAG will be held once in every four (4) years and will be numbered from the first games held in Bangkok in 2005.

Programme

The programme of the AIMAG shall include not less than six (6) sports from the following Indoor Sports and two (2) Sports from Martial Arts Sports, recognised by the OCA:

Indoor Sports:

- | | |
|-----------------------|--------------------------------|
| 1. Acrobatics; | 10. Dragon & Lion Dance; |
| 2. Aerobics; | 11. Electronic Sports; |
| 3. Athletics, Indoor; | 12. Extreme Sports; |
| 4. Billiard Sports; | 13. Futsal; |
| 5. Bowling; | 14. Hockey, Indoor; |
| 6. Bridge; | 15. Hoop Sepaktakraw; |
| 7. Chess; | 16. Roller Sports; |
| 8. Cycling, Indoor; | 17. Short Course Swimming 25m; |
| 9. DanceSport; | |



Martial Arts Sports:

1. Ju-Jitsu;
2. Karate;
3. Kickboxing;
4. Kurash;
5. Muay;
6. Pencak Silat;
7. Sumo.

Duration

The period of the AIMAG shall not be less than five (5) and not more than eight (8) days, including the Opening and Closing Ceremonies.

Application of Rules

1. The Constitution and the Rules of the OCA shall apply as well as the standard rules and regulations of the OCA GAMES, including the financial obligations, except where a special provision is made by the OCA;
2. The Bidding NOC/Host City shall meet the following financial requirements for hosting the AIMAG:
 - a. \$ 10,000 (Ten thousand USD) as bid money along with the Letter of Intent to hold the Games;
 - b. \$ 190,000 (One hundred and ninety thousand USD) within one month after the allotment of the Games;
 - c. \$ 100,000 (One hundred thousand USD) as refundable guarantee within SIXTY (60) days of the signing of the HCC.
3. The host country of the AIMAG will also hold an EB meeting during the period of the Games;
4. The NOC/Host City will also nominate a Vice President from the Host City of the AIMAG to be the Vice-President of OCA.

The OCA if necessary, in consultation with the IF and/or AF or the bodies recognised by the OCA in lieu thereof, shall decide the events which shall be included in each sport. The OCA may revise the foregoing list from time to time and eliminate any sport from the programme or add to it, provided that the programme for the Games shall be submitted to the OCA at least two years before the AIMAG are due to be held and no change shall be permitted after it has been approved by the EB. While finalising the AIMAG the views of the host country shall also be taken into consideration;



Bye-law to Article 74

1. At least four (4) members must enter for the sport to be included in the programme. The EB shall have the power to determine the number acceptable for a single event where there are insufficient entries
2. The Host City will sign a HCC as agreed by the EB to cover all aspects including the administration and financial arrangements for the preparation and staging of the Games.

Article 75

Conditions for the Asian Beach Games

Periodicity

The ABG will be held once in every two (2) years and will be number from the first games held in Bali, 2008. The EB is authorised to change the Cycle of the Games, should they wish.

Programme

The Programme of the ABG shall include not less than seven (7) sports from the following Beach sports, recognised by the OCA:

- | | |
|-------------------------|------------------------|
| 1. Basketball, Beach; | 11. Soccer, Beach; |
| 2. Bodybuilding; | 12. Speed Boat Racing; |
| 3. Dragon Boat Racing; | 13. Surfing; |
| 4. Handball, Beach; | 14. Triathlon; |
| 5. Jet Ski; | 15. Volleyball, Beach; |
| 6. Kabaddi, Beach; | 16. Water polo, Beach; |
| 7. Marathon Swimming; | 17. Water Ski; |
| 8. Paragliding; | 18. Windsurfing; |
| 9. Pencak Silat, Beach; | 19. Woodball; |
| 10. Sailing; | 20. Wrestling, Beach. |

The programme shall be revised by the EB from time to time.

Duration

The period of the ABG shall be not less than five (5) and not more than eight (8) days including the Opening and Closing Ceremonies.



Application of Rules

1. The Constitution and the rules of the OCA shall apply as well as the standard rules and regulations of the OCA GAMES, including the financial obligations, except where a special provision is made by the OCA;
2. The Bidding NOC/Host City shall meet the following financial requirements for hosting the Asian Beach Games:
 - a. \$ 10,000 (Ten thousand USD) as bid money along with the Letter of Intent to hold the Games;
 - b. \$ 190,000 (One hundred and ninety thousand USD) within one month after the allotment of the Games to the host city;
 - c. \$ 100,000 (One hundred thousand USD) as refundable guarantee within sixty (60) days of the signing of the HCC.
3. The host country of the ABG will also hold an EB meeting during the period of the Games;
4. The NOC/Host City will also nominate a Vice President from the Host City of the ABG to be the Vice President of OCA.

The OCA if necessary, in consultation with the IF and/or AF or the bodies recognised by the OCA in lieu thereof, shall decide the events which shall be included in each sport. The OCA may revise the foregoing list from time to time and eliminate any sport from the programme or add to it, provided that the programme for the Games shall be submitted to the OCA at least two years before the ABG are due to be held and no change shall be permitted after it has been approved by the EB. While finalising the ABG the views of the host country shall also be taken into consideration;

Bye-law to Article 75

1. *At least 4 (4) members must enter for the sport/event to be included in the programme. The EB shall have the power to determine the number acceptable for a single event where there are insufficient entries*
2. *The Host City will sign a HCC with the OCA to cover all aspects including the administration and financial arrangements for the preparation and staging of the Games.*



Article 76

Conditions for the Asian Youth Games

Periodicity

The AYG will be held once in every four (4) years and will be number from the first games held in Singapore in 2009. The EB is authorised to change the Cycle of the Games, should they wish.

Programme

The Programme of the AYG shall include not less than Nine (9) sports from the 28 Olympic Sports recognised by the IOC and OCA.

- | | |
|-----------------------|-------------------|
| 1. Aquatics | 8. Cycling |
| 2. Archery | 9. Equestrian |
| 3. Athletics | 10. Fencing |
| 4. Badminton | 11. Football |
| 5. Basketball | 12. Golf |
| 6. Boxing | 13. Gymnastics |
| 7. Canoe/Kayak | 14. Handball |
| 15. Hockey | 22. Table Tennis |
| 16. Judo | 23. Taekwondo |
| 17. Modern Pentathlon | 24. Tennis |
| 18. Rowing | 25. Triathlon |
| 19. Rugby | 26. Volleyball |
| 20. Sailing | 27. Weightlifting |
| 21. Shooting | 28. Wrestling |

Duration

The period of the AYG shall be not less than five (5) and not more than eight (8) days including the Opening and Closing Ceremonies.

Application of Rules

1. The Constitution and the rules of the OCA shall apply as well as the standard rules and regulations of the OCA GAMES, including the financial obligations, except where a special provision is made by the OCA;
2. The Bidding NOC/Host City shall meet the following financial requirements for hosting the Asian Youth Games:
 - a. \$ 10,000 (Ten thousand USD) as bid money along with the Letter of



Intent to hold the Games;

- b. \$ 190,000 (One hundred and ninety thousand USD) within one month after the allotment of the Games to the host city;
 - c. \$ 100,000 (One hundred thousand USD) as refundable guarantee within sixty (60) days of the signing of the HCC.
- 3. The host country of the AYG will also hold an EB meeting during the period of the Games;
 - 4. The NOC/Host City will also nominate a Vice President from the Host City of the AYG to be the Vice President of OCA.

The OCA if necessary, in consultation with the IF and/or AF or the bodies recognised by the OCA in lieu thereof, shall decide the events which shall be included in each sport. The OCA may revise the foregoing list from time to time and eliminate any sport from the programme or add to it, provided that the programme for the Games shall be submitted to the OCA at least two years before the AYG are due to be held and no change shall be permitted after it has been approved by the EB. While finalising the AYG the views of the host country shall also be taken into consideration;

Eligibility

Athletes between the age group of 14 to 17 years will only be allowed to participate in the AYG.

Bye-law to Article 76

- 1. *At least four (4) members must enter for the sport/event to be included in the programme. The EB shall have the power to determine the number acceptable for a single event where there are insufficient entries*
- 2. *The Host City will sign a HCC with the OCA to cover all aspects including the administration and financial arrangements for the preparation and staging of the Games.*



Annexure III

Country Members in Alphabetical Order:

1. Afghanistan	AFG	24. Maldives	MDV
2. Bahrain	BRN	25. Mongolia	MGL
3. Bangladesh	BAN	26. Myanmar	MYA
4. Bhutan	BHU	27. Nepal	NEP
5. Brunei Darussalam	BRU	28. Oman	OMA
6. Cambodia	CAM	29. Pakistan	PAK
7. China	CHN	30. Palestine	PLE
8. DPR Korea	PRK	31. Philippines	PHI
9. Hong Kong, China	HKG	32. Qatar	QAT
10. India	IND	33. Saudi Arabia	KSA
11. Indonesia	INA	34. Singapore	SGP
12. Iran	IRI	35. Sri Lanka	SRI
13. Iraq	IRQ	36. Syria	SYR
14. Japan	JPN	37. Chinese Taipei	TPE
15. Jordan	JOR	38. Tajikistan	TJK
16. Kazakhstan	KAZ	39. Thailand	THA
17. Korea	KOR	40. Timor Leste	TLS
18. Kuwait	KUW	41. Turkmenistan	TKM
19. Kyrgyzstan	KGZ	42. United Arab Emirates	UAE
20. Laos	LAO	43. Uzbekistan	UZB
21. Lebanon	LIB	44. Vietnam	VIE
22. Macau, China	MAC	45. Yemen	YEM
23. Malaysia	MAS		



Article 77

Organisation of Different Sports

1. The OCA has complete control of the OCA GAMES. Certain responsibilities may be delegated to the AGOC. The organisation shall be carried out in accordance with the OCA Constitution and Rules as well as the Regulations and Protocol of the Games. Each IF or AF or body recognised by the OCA as the case may be will be responsible for the technical conduct of the OCA GAMES. All other issues concerning participation/eligibility and the like will be the full responsibility of the OCA. It shall choose one (1) or, in a special case, two (2) technical delegates, who should be present not more than five (5) days before the start of their sport to verify that the technical facilities and all equipment conform to the Rules of their Federation. The board and lodging of these delegates during this period and the duration of their sport must be paid by the AGOC in addition to round trip air ticket, as approved by OCA. The IF/AF will also select the International Technical officials and Technical Officials locally. Expenses to the participation of the ITOs and TOs including their transportation, board and lodging will be covered by AGOC. For each sport included in the OCA GAMES, the IF will appoint a Technical in addition to the Technical Delegate appointed by AF. All expenses in relations to the IF Technical delegate, including airfare and board and lodging will be covered by AGOC.
2. These technical delegates shall be selected by the IF/AF from Asian countries or, if not available, from other continents;
3. OCA President shall delegate his nominee or representative to each venue of the OCA GAMES, as Games Supervisor, to supervise the overall conduct of the sport, other than the technical rules pertaining to that sport, including TV, Marketing and Advertising Activities held at that venue. He shall have supreme authority at the venue during the period of the Games and shall report directly to the President OCA, whose decision will be final in relation to that event;
4. The IF and AF will strictly adhere to the rules and regulations of the OCA Constitution. In case of any disagreement between the two parties, the EB decision will be final.

Article 78

Judging the Events

1. The necessary technical officials (Such as Referees, Judges, Umpires, Time-Keepers, Inspectors) for each sport shall be nominated by the appropriate National Sports Organisation of the host country where internationally



qualified officials are required to supervise competitions. They shall be nominated by the concerned IF and AFs. Subject to OCA approval, the Jury of Appeal shall be constituted by the AGOC in consultation with the IF and AFs. A delegate of each National Sports Organisation must be present at least five (5) days before the first event of its sport in order to deal with the entries in consultation with the technical delegates of the IF and AFs concerned. The officials and members of the juries must be eligible according to the Rules of the IF and AFs concerned;

2. The board and lodging of these delegates during the period and the duration of their sport must be paid by the AGOC in addition to round trip air ticket; as approved by OCA.

Bye-law to Article 78

The Technical Delegate should physically be present at the competition venues during the competition days of the OCA GAMES. Failing to do so may result in disqualification of the Technical Delegate by the OCA.

Article 79

Court of Appeal

1. The OCA EB on behalf of the OCA is the final Court of Appeal, which will decide all disputes of a non-technical nature concerning the OCA GAMES. Teams/Member NOC's, if necessary, may submit disputes to the Court of Appeal. In addition, the Court of Appeal may intervene in all disputes of a nontechnical nature outside the jurisdiction of the Juries of Appeal set up for each sport in the Programme;
2. The Court of Arbitration for Sport (CAS) in association with the OCA will set up a small Adhoc working group from CAS that will be present and working alongside the OCA in the Asian Games period only, on the same lines as done during the Olympic Games. The participating athletes can address any issues that they may have directly with CAS, during the OCA Games.

Article 80

Claims

1. Claims made to the Judges on grounds concerning matters of fact are



decided by them without appeal;

2. Appeals against other decisions of the Judges or with regard to any other matters must be addressed to the President of the Technical Jury of Appeal for the sport concerned by a representative of the team making the appeal;
3. Exceptional circumstances apart, a claim must be made within two hours of the decision giving rise to it. The Jury, after an investigation, shall give a decision and this decision shall be irrevocable, except in the case of disqualification of a team or of a competitor for infraction of the Rules and Regulations of the OCA. In these cases it shall be decided by the Court of Appeal;
4. All claims and appeals must be made in writing.

Article 81 Penalties in Case of Fraud

A competitor proved to have transgressed by fraud the Rules of the OCA shall be disqualified and lose any position he or she may have gained. If this competitor's team is proved to have been party to the fraud, his/her team shall be disqualified in the sport involved.

Article 82 Prizes

1. The prizes of the OCA GAMES shall be provided by the AGOC for distribution by the OCA. They consist of medals and diplomas. All competitors and officials of the Games shall receive a Commemorative Medal. In individual events, the first prize shall be a Gold medal and a diploma, the second prize a silver medal and a diploma, the third prize a bronze medal and a diploma, and an additional third prize shall be awarded if the rules of the sports so require. Diplomas shall also be given for fourth, fifth and sixth places. In team events, each member of the winning team which participated in the final match shall be given a Gold medal and a diploma, the second team a silver medal and a diploma and the third team a bronze medal and a diploma;
2. Those team members who did not participate in the final matches are given diplomas but no medals. Participating members of the teams placed fourth, fifth and sixth, (accepting such sports as may require



different treatment) are given diplomas only;

3. All participants in a tie, either in individual or team events will be entitled to receive both a medal and a diploma;
4. Diplomas and Commemorative Medals shall be given to all team officials who are attached to participating teams and are certified by the Members of their respective countries, within the limits of the numbers prescribed in the Olympic Games;
5. The OCA symbol should be a part of all the Games medals and diplomas and the design should have the approval of the OCA.

Article 83

Classification

In the OCA GAMES there is no scoring by countries. A Roll of Honour in alphabetical order by names shall be compiled by the AGOC, for the first six (6) competitors in each event, and delivered to the OCA.

Article 84

Booklets and Programmes

A handbook containing the programmes and the general rules shall be printed in English and distributed by the AGOC not less than one year before the Games open. The handbook, the programmes and such other printed materials shall not contain any advertising matter, unless specifically stated in the sponsorship agreement or approved by the EB in writing.

Article 85

Accommodation

1. Unless specially excused from this provision by the OCA, the AGOC shall provide an OCA GAMES Village, so that the competitors and team officials shall be accommodated together and fed at a minimum price. The Athletes Village, its design layout should have the approval of the OCA;
2. Arrangements shall also be made for the accommodation of the Judges, Umpires, Referees, Inspectors, Time-Keepers, etc. appointed by the AGOC and IFs/AFs within the limits approved by the OCA EB;



3. In addition to the above, the provisions mentioned in the OCA Accommodation Guidelines will also be applicable.

Article 86 **Transport Arrangements**

Special transport arrangements to various venues shall be made for the competitors and officials to and from their place of residence.

1. The following will receive special designated T1 cars:
 - a. President, Honourary Life Presidents, Honourary Life Vice- Presidents, OCA Vice Presidents, Director- General and other Members of the EB of the OCA, OCA Advisors;
 - b. Presidents and Secretaries of participating NOCs;
 - c. Presidents and Secretaries of IFs /AFs attending the Games;
 - d. President, Vice President EB Members and Members of the IOC;
 - e. Senior Executive Staff of the OCA;
 - f. Members of the OCA Medical Committee/OCA Anti-Doping & TUE Commission;
 - g. President/Secretary of GAASF attending the Games;
 - h. Members of the Coordination Committee;
 - i. President and Secretaries of previous and future AGOC;
 - j. Invited VIP Guests of OCA;
 - k. All invited guests at the discretion of the AGOC;
 - l. CAS Officials.
2. The following will receive T2 cars:
 - a. Members of the OCA Standing Committees;
 - b. WADA Officials/Observers;
 - c. Marketing Agents.
3. In addition to above, the provisions mentioned in the OCA Transportation Guidelines will be applicable.



Article 87 Taking of Photographs and Films

1. The AGOC must make necessary arrangements for preparing a complete record by means of still photographs, motion pictures, films, videos and any other moving images of the OCA GAMES including, compulsorily, the finals of each event or sport are compulsory, but photographing/ recording must be organised and limited in such a way that they do not interfere with the events in progress or the conduct of the Games;
2. Exclusive rights of all footage, photographs and films are the sole property of the Council and cannot be used for any purposes without the written approval of the OCA. The OCA may allot these rights to any other party. However these rights shall expire one month after the Games are finished. At that time the originals, including negatives, digital formats, if any, of the photographs and films shall be given to OCA within ninety (90) days after the Closing Ceremony for its archives, without charges using the latest Technology.

Article 88 Attaches

1. In order to facilitate co-operation between the AGOC and the Member NOC, the NOC shall appoint an "Attaché" to its contingent participating in the OCA GAMES. This Attaché must know the language of the NOC to which they are attached;
2. The Attaché must communicate with the AGOC at least three (3) months before the opening of the Games. The duties of each Attaché are as follows:
 - a. To assist with travelling and other arrangements for the team;
 - b. To act as an intermediary between the AGOC and the Member to which they are attached in any claim or request, whether individual or collective, of an administrative nature;
 - c. To distribute cards and invitations issued by the AGOC, to transmit to the Committee all relevant questions and to help in general with the work of both the AGOC and the Members to which they are attached;
 - d. No Attaché shall act in that capacity for more than one country.



Article 89 Identity/Accreditation Card

The OCA GAMES Identity/Accreditation Card is a document which establishes the identity of its holder and confers upon them the right to take part in the OCA Games. Together with a passport or other official travel documents of the holder, the Asian Games Identity and Accreditation Card authorises entry into the country of the host city. It allows the holder to stay and perform their Asian Games function for the duration of the Asian Games, including a period not exceeding one month (30 days) before and one month (30 days) after the OCA Games.

The OCA GAMES Identity and Accreditation Cards are delivered, under the authority of the OCA, to persons eligible for accreditation. It gives access, to the degree necessary and as indicated thereon, to the sites, venues and events placed under the responsibility of the AGOC. The OCA EB determines the persons entitled to such cards and the conditions applicable to their delivery. The AGOC, IFs/AFs, NOCs and all other persons or parties concerned shall comply with the manuals, guides or guidelines, and all other instructions from the OCA EB in respect of all matters subject to this Rule.

The Accreditation card is the sole property of the OCA and can be issued and withdrawn by OCA any time at its sole discretion.

Apart from the stand reserved for the Press, invitation cards must be sent out by the AGOC and seats reserved in the stadium as follows:

1. OCA Gold Card

The colour code of the Accreditation Card will be GOLD for:

- a. Honourary President/Vice Presidents of AGF/OCA;
- b. President, Vice Presidents, Director General, Technical Director and Chairperson of the Standing Committees, Chairmen of OCA Coordination Commissions and other members of the EB as nominated by the OCA President;
- c. Accompanying guests. Holders of the above cards will be entitled to occupy seats in Stand "OCA" at all venues. They will be allowed full access, including the MPC, IBC, Athletes Village (International & Residential zone), Official Hotel of the Games, Field of Play etc. They will also be provided designated cars T1 for their use.

In addition, to their own, the above will be entitled to receive two Accompanying Guest cards each. The board and lodging as well as internal transportation, in respect of the Accompanying Guest will be borne by the AGOC. The accompanying guest will be provided T3 cars.



2. OCA Silver Card

The colour code of the Accreditation card will be SILVER for OCA Staff Members.

Holders of the above cards will be entitled to occupy seats in Stand "OCA" at all venues. They will be allowed full access, including the MPC, IBC, Athletes Village (International & Residential zone), official hotel of the Games and Field of Play. They will be provided T1 cars for their use.

3. NOC Card

The colour code of the Accreditation card will be GOLD for:

- a. No more than three representatives from each recognised NOC of the OCA, preferably including their President, Director General and Secretary General;
 - I. One Accompanying Guest of each representative will receive NOC * card;
 - II. Invited Government guests from the NOCs will receive NOC ** card.

Holders of the above cards will be entitled to occupy seats in Stand "NOC" at all venues. They will be allowed full access, including the MPC, IBC, Athletes Village (International & Residential zone) and official hotel of the Games. They will be provided T1 Cars for their use. The board and lodging expenses in relation to the Accompanying Guest will be borne by AGOC.

4. IOC Card

The colour code of the Accreditation Card will be GOLD for:

- a. IOC – President, Honourary Life President, Vice President, Members of the EB, Members, Honourary Members, Director General, Directors;
- b. One Accompanying guest of each representative.

Holders of the above cards will be entitled to occupy seats in Stand "IOC" at all venues. They will be allowed full access, including the MPC, IBC, Athletes Village (International & Residential zone) & official hotel of the Games. In addition to their own, the above will be entitled to receive one Accompanying Guest card each. However the expenses in relation to the Accompanying Guest will have to be borne by the individual.

5. A Card

The Colour code of the Accreditation Card will be GOLD for:



- a. President & Secretary General of each IF;
- b. President & Secretary General of each AF;
- c. President & Secretary General of Sports Accord;
- d. President & Secretary General of ASOIF and AWOIF;
- e. President, Executive President, Vice President, Secretary General of the AGOC;
- f. Members of the EB of the AGOC.

Holders of the above cards will be entitled to occupy seats in Stand "A" at all venues. They will be allowed full access, including the MPC, IBC, Athletes Village (International & Residential zone) and official Hotel of the Games. In addition to their own, the above will be entitled to receive one Accompanying Guest card each. However the expenses in relation to the Accompanying Guest will have to be borne by the individual.

6. AGOC

The colour code of the Accreditation Card will be GOLD.

- a. President;
- b. Secretary General;
- c. Director General;
- d. EB Members of the last and next AGOC.

Holders of the above cards will be entitled to occupy seats in Stand "A" at all venues. They will be allowed full access, including the MPC, IBC, Athletes Village (International & Residential zone) and official hotel of the Games.

7. B Card

The colour code of the Accreditation Card will be SILVER for:

- a. OCA Standing Committee members;
- b. OCA Anti-Doping Commission, TUE Sub-Commission Members & OCA International Doping Control Officers Programme Members;
- c. WADA Independent Observers Programme Members;
- d. WADA & OCA Outreach Programme Members;
- e. OCA Marketing Agents;
- f. Chefs-de-Mission;



- g. IOC Members of Commission;
- h. IOC HQ Staff;
- i. ISF/ASF Technical Delegate,
- j. EB Members;
- k. President and Secretaries of National Sports Federations of the Host Country;
- l. Members of the AGOC including Auditors;
- m. Members of the previous and Next AGOCs;
- n. CAS Officials.
- o. Coordination Committee Members.

Holders of these cards will be entitled to occupy seats in Stand "B" at all venues. They will also be allowed full access to MPC, IBC, Athletes Village (International and Residential Zone) and the official hotel of the Games.

Members of the OCA Standing Committee and OCA Marketing Agents will also have access to the Field of Play.

In addition to their own, all of the above will also be entitled to receive one Guest Card each (free of charge).

8. C Card

The colour code of the Accreditation Card will be BLUE for:

- a. Members of the OCA's NOCs (restricted to five per country);
- b. Official delegates from National Sports Federations – one delegate for each sport in which a country is represented;
- c. NOCs at the rate of one card for 20 competitors;
- d. Deputy Chefs-de-Mission;
- e. Attaches;
- f. Members of various Committees of the AGOC.

Holders of these cards will be entitled to occupy seats in Stand "C" at all venues.

9. D Card

The colour code of the Accreditation Card will be YELLOW for:

- a. ISF/ASF Jury Member, Technical Official;



b. NOC Technical Official.

Holders of these cards will be entitled to occupy seats in Stand "D" at all venues.

10. E Card

The colour code of the Accreditation Card will be RED for Written Media:

- a. E: Journalist;
- b. ES: Specialist Press;
- c. EP: Photographer;
- d. EPS: Specialist Photographer;
- e. ET: Support Staff.

Holders of these cards will be entitled to occupy seats earmarked "Media".

11. RT Card

The colour code of the Accreditation Card will be RED for Rights Holding Broadcaster(s):

- a. RT1: Supervisor Producer, Commentator;
- b. RT2: Technician, Cameraman;
- c. RT3: Support Staff.

12. HB Card

The colour code of the Accreditation Card will be RED for Host Broadcaster(s):

- a. HB1: Supervisor, Producer, Commentator;
- b. HB2: Technical, Cameraman;
- c. HB3: Support Staff.

13. F Card

The colour code of the Accreditation Card will be GREEN for:

- a. F: NOC Athlete;
- b. FO: NOC HQ official & Team official;
- c. FX: NOC Extra Official.

Holders of these cards will be entitled to occupy seats in Stand "F" at all venues.



14. Distinguish Guest Card

a. G Card

The colour code of the Accreditation Card will be PURPLE for:

- I. Invited Distinguished Guests of OCA;
- II. Executives of Official Partners/Sponsors of the Games;
- III. Chairperson, President and Senior Executives of the OCA Marketing Agents.

Holders of G Cards with VIP Status will be entitled to occupy seats in Stand "G" at all venues. They will also be allowed full access to MPC, IBC, Athletes Village (International and Residential Zone) as well as the Official Hotel of Games. They will have access to T1 cars.

b. G1 Card

The colour code of the Accreditation Card will be BLACK for:

- I. Entourage of Guests;
- II. Special Guest invited by OCA.

Holders of G1 Cards will have no VIP Access but will be entitled to occupy seats in stand reserved for OCA/NOC. They will also be allowed full access to MPC, IBC, Athletes Village (International and Residential Zone) as well as the Official Hotel of Games. They will have access to T3 Cars.

15. Transferable (U) Cards

The Colour Code of the Accreditation Card will be PINK for:

a. Nominated Transferable Cards (U)

- I. Each AF will be entitled to five (5) nominated transferable cards, which can only be transferred once;
- II. Each NOC will have one (1) nominated transferable card per 20 athletes, which can be transferred 2 times each.

b. Upgrade Transferable Cards (UT)

- I. Each AF will have ten (10) Upgradeable Transferable Cards, which can be transferred unlimited number of times;
- II. Each NOC will have one (1) Upgradeable Transferable Card per 20 athletes, which can be transferred unlimited number of times.

Holders of U & UT cards will be entitled to occupy seats earmarked for them.



16. O Card

The colour code of the Accreditation Card will be ORANGE for:

- a. Observers;
- b. Candidate City delegation;
- c. All other Observers invited by the OCA.

Holders of O Cards will be entitled to occupy seats in Stand "O" at all venues.

17. S Card

The colour code of the Accreditation Card will be BROWN for:

- a. Sp: Official Partner;
- b. Ss: Official Sponsors, Official Supplier & Official Licensee.

Holders of these cards will be entitled to occupy seats in stands earmarked for them.

Bye-law to Article 89

The detailed Access and privileges for the above card holders will be defined in the Games Identity and Accreditation Card Manual.

Article 90

Code of Ethics

The OCA Code of Ethics will form part of the constitution as Annexure IV.

Article 91

Residual Authority

The OCA EB will have the final authority on any issues not covered under this edition of the OCA Constitution and Rules.