



OCA NEEDLE POLICY INJECTION DECLARATION FORM

Please complete and submit online at

[\(Injection Declaration · OCA Injection Declaration\)](#)

Please note that this needle declaration form does not constitute a therapeutic use exemption (TUE) for the use of any Prohibited Substance. Also note that any injection or infusion of >50 ml/6 hrs. of fluid is a Prohibited Method, regardless of whether or not it contains a Prohibited Substance.

ATHLETE			
Name of the athlete having received the injection:			
Representing National Olympic Committee of:		Sport:	
Date of Birth		Male	Female
INJECTION			
Substance (s) Injected:			
Date of injection:		Place of Injection:	
DATE OF NEXT COMPETITION			
MEDICAL JUSTIFICATION			
Justification for injection, including clinical history and diagnosis (attach confirmatory evidence when available)			
PERSON HAVING ADMINISTERED THE INJECTION			
Name, mobile number and e-mail address of person having administered the injection:			
Specialty:		Licenses to practice in:	
Signature or submission of form by the person who has administered the injection. By my signature, I hereby confirm that the information in this form is true and accurate and that the injection was medically justified and necessary; and administered in accordance with OCA Needle Policy, including safe disposal of needles and associated materials. I have read and understand the injection Declaration Form- Information Notice. I certify and guarantee that the injection Declaration Form- Information Notice has been provided to the athlete and that the athlete has understood the content of this Information Notice.			
Signature:		Date:	



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Information Notice: OCA Needle Policy

This Information Notice complements the Information Notice on the processing of personal data of participants and other accredited persons during OCA-sanctioned Multi-Sport Games provided as part of their accreditation (the "Information Notice"), and contains important information about the personal data processing carried out in relation to this Injection Declaration Form related to the Games of the OCA-sanctioned Multi-Sport Games, including information concerning:

1. Information collected about the Athlete and the Practitioner
2. Entities involved in the process
3. Use of the information collected
4. Rights of the Athlete and the Practitioner
5. Contacts
6. Consent & Declaration

Please read this Information Notice carefully and make sure you understand what it says.

1. Information Collected about the Athlete and the Practitioner

In accordance with the Olympic Council of Asia (OCA) Needle Policy and Rules for the OCA Events (the "Games"), information shall be collected whenever an Athlete receives an injection during the period of the Games through the Injection Declaration Form.

Information collected (the "Needle Form Personal Data") includes:

- Athletes' Identity: Name, date of birth, gender, National Olympic Committee (NOC) membership, and sport.
- Medical Information: Clinical history, diagnosis, and injection details (substances, date, place, dosage, and date of next competition).
- Practitioner's Identity: Name, contact details (mobile/email), specialty, and country of practice license.

2. Entities Involved in the Process

The Needle Policy is managed under the responsibility of the Olympic Council of Asia (OCA). The OCA, headquartered in Kuwait, will process personal data collected via the Injection Declaration Form as a data controller.

The OCA may entrust a delegated third party (such as the International Testing Agency (ITA) or a specific Anti-Doping Commission) with the implementation of the Needle Policy and the Anti-Doping programme for the Games.

3. Use of the Information Collected

a Purposes of Processing Needle Form Personnel Data and Legal basis for processing.

Needle Form Personal Data will be processed by OCA for the following purposes:

- Ensuring compliance with the Needle policy.
- Ensuring the integrity of competitions at the Games.
- Carrying out doping controls.
- Ensuring compliance with the applicable OCA Anti-Doping Rules (Rules). Doping Controls on the occasion of the Games are carried out under the responsibility of the OCA acting as an Anti-Doping Organization, in accordance with the Rules and the World Anti-Doping Code (the Code).



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- Investigating and prosecuting breaches of the Needle Policy, the Rules and the Code or for otherwise establishing, exercising or defending legal rights or complying with legal obligations related thereto.

(collectively referred to as the “Authorized Purposes”)

For the Athlete, each of the above purposes of processing Needle Form Personal Data is based on the necessity to perform the contract between the OCA and the athletes governing the conditions of their participation in the Games (such as the Conditions of Participation) including their commitments to comply with the provisions applicable to them (including Needle Policy, the OCA Constitution, the Rules, the Code as referred to in the Conditions of Participation form) and where applicable, the substantial public interest and interest of the OCA to guarantee doping free sports competitions at the Games and to protect the clean athlete. The processing of athlete’s sensitive personal data is also necessary for the establishment, exercise or defense of legal claims involving the Athletes.

For Athletes, processing Needle Form Personal Data is necessary to fulfill the participation contract and ensure compliance with the OCA Constitution, Needle Policy, and World Anti-Doping Code. This process serves the substantial public interest of guaranteeing doping-free competitions and protecting clean athletes. Furthermore, handling sensitive health data is required for the establishment, exercise, or defense of legal claims.

For Practitioners, the processing of their data is based on the OCA legitimate interest to ensure that practitioners comply with their commitments pursuant to the Needle Policy and the rules applicable to the Games

Purposes and Legal Basis Data is processed to ensure compliance with the OCA Needle Policy, maintain competition integrity, and carry out doping controls in accordance with the World Anti-Doping Code. For Athletes, this is necessary to fulfill the participation contract. For Practitioners, it is based on the OCA’s legitimate interest in ensuring rules are followed.

b Data Recipients and International Transfer

The OCA may disclose Personal Data to the following entities only when necessary for authorized purposes:

- **Delegated Testing Authority (e.g., ITA):** To oversee the Needle Policy, manage investigations, and handle the processing of declaration forms on behalf of the OCA (if officially authorized by OCA).
- **The Court of Arbitration for Sport (CAS):** If an investigation or potential Anti-Doping Rule Violation leads to a case being filed for a formal decision.
- **The OCA Medical Committee:** To initiate and investigate any potential violations of the Needle Policy.
- **The World Anti-Doping Agency (WADA):** To monitor Code implementation and investigate Anti-Doping Rule Violations, utilizing the **ADAMS** system for managing doping control information.
- **The Asian Games Organizing Committee:** To assist the OCA in order to ensure the integrity of competitions at the Games.
- **Authorized NOCs and International Federations:** As required by the World Anti-Doping Code to ensure regulatory compliance

In accordance with the Rules and the Code, Needle Form Personal Data may also be shared with other authorized recipients, such as designated national Anti-Doping organizations, National Olympic Committees, International & National Federations, and law enforcement authorities.

Personal data will be processed primarily in the host country of the OCA Events during the event period, or in Kuwait by OCA Medical Members, with the OCA Anti-Doping Department acting as the coordinating body. In the event that Needle Form Personal Data is transferred to countries that do not provide an adequate level of data protection, the OCA shall ensure that such transfers are carried out in compliance with applicable data protection laws and regulations. Appropriate safeguards shall be implemented to ensure an adequate level



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of protection, including, where applicable, the use of standard contractual clauses or other approved transfer mechanisms recognised by the competent supervisory authority.

Where necessary, such transfers may also be based on permitted derogations under applicable data protection laws, including, where relevant, transfers necessary for the establishment, exercise, or defence of legal claims, or for reasons of substantial public interest.”

c Public Disclosure

In accordance with the OCA Anti-Doping Rules, personal data shall be processed in a confidential manner and only as necessary to implement Anti-Doping activities. Notwithstanding the foregoing, the identity of any Athlete or other Person who is asserted by the OCA and ITA (or other delegated third parties) have committed an Anti-Doping Rule Violation, as well as other relevant personal data, may be Publicly Disclosed in accordance with the OCA Rules, provided that the Athlete or other Person concerned has been given prior notice.

Personal data may also be disclosed to third parties where such disclosure: (a) is required by applicable law, regulation, or compulsory legal process; (b) is made with the informed, specific, and freely given written consent of the Athlete or other Person; or (c) is necessary to assist competent authorities, including law enforcement and governmental authorities, in the detection, investigation, or prosecution of a criminal offence or a breach of the OCA Anti-Doping Rules, provided that such Personal Data is reasonably relevant to the matter in question and cannot otherwise reasonably be obtained by such authorities.

d Data Retention period

As a general rule, Needle Form Personal Data may be retained by the OCA and ITA (or other delegated third parties) for a period of up to 1 year. Doping control personal data will be retained in accordance with Annex A of the [International Standard for the Protection of Privacy and Personal Information](#), which forms part of the Code. Retention periods can be extended or modified where required by law or for the purpose of conducting an investigation or proceeding.

e Information Security

The OCA shall implement appropriate technical and organisational measures, consistent with its available systems and resources, to safeguard the security, confidentiality, integrity, availability, and traceability of Needle Form Personal Data against risks of damage, loss, destruction, or unauthorised access, in accordance with applicable laws.

The OCA and/or any designated Delegated Third Party (DTP) recognise the sensitive nature of the medical information included in Injection Declaration Forms and shall apply reasonable safeguards to protect such information within the scope of its facilities and operational capabilities.

Access to such information shall be strictly limited to authorised physicians and personnel bound by medical and professional confidentiality, and only to the extent necessary for the performance of their duties under the OCA Anti-Doping Rules.

4. Rights of the Athlete and the Practitioner

4.1 Subject to applicable law, Athletes and Practitioners shall have the right to request access to, and the correction or deletion of, their Personal Data. Where applicable, they may also have the right to data



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portability and to request restriction of processing of their Personal Data in accordance with applicable data protection laws.

The OCA may entrust ITA (or other delegated third parties) with the handling of such requests. The OCA and/or ITA (or other delegated third parties) shall designate a contact point responsible for receiving and responding to requests, complaints, or inquiries from Athletes and Practitioners regarding the processing of Personal Data, which may be contacted at: privacy@oca.asia.

4.2 The Athlete acknowledges that medical information and records included in or related to the Injection Declaration Form are subject to strict medical confidentiality and shall be processed in accordance with applicable data protection laws and the OCA Anti-Doping Rules. The Athlete consents to the processing and sharing of such Personal Data with the Practitioner, the OCA, the International Olympic Committee, the designated DTP, and other authorised recipients, solely to the extent necessary for the purposes of implementing the Needle Policy and other Authorised Purposes.

The Athlete may withdraw consent at any time; however, such withdrawal shall not affect the lawfulness of processing carried out prior to withdrawal and may result in consequences under the OCA Constitution, the OCA Rules, and applicable Anti-Doping regulations, including potential non-compliance with the Needle Policy. Notwithstanding such withdrawal, Personal Data may continue to be processed where necessary for purposes consistent with the WADA Code, including for the investigation and prosecution of potential Anti-Doping Rule Violations, and for the establishment, exercise, or defence of legal claims involving the Athlete, WADA, or other Anti-Doping Organisations.

5. Contacts

For any questions related to personal data processing, Athletes and Practitioners can contact: privacy@oca.asia.

Complaints relating to the processing of Needle Form Personal Data that are not addressed within a reasonable timeframe and/or that do not comply with the Code or other applicable provisions may be submitted as follows:

- 5-1 In relation to data protection matters, complaints shall be notified to the OCA and/or, where applicable, to the competent data protection authority in accordance with applicable laws.
- 5-2 In the context of the Rules, complaints may be referred to WADA and/or submitted to the Court of Arbitration for Sport (CAS), which shall determine whether a violation has occurred

6. Consent and Declaration

By signing the Injection Declaration Form, the Practitioner acknowledges and agrees to the following:
I certify that I have administered the injection(s) and dosage(s) described in the form in accordance with the OCA Needle Policy and that all of the information provided, is, to the best of my knowledge, fully accurate and complete. I also further certify that I have obtained information on the Athlete's medical history and have informed the Athlete about what I have entered into the form. I understand that my professional data, such as, but not limited to (name, license, contact info,..) will be stored and processed by the OCA and/or the ITA (or other delegated third parties) to ensure integrity of the medical services provided during the games and to ensure compliance with the OCA Needle Policy and World Anti-Doping (WADA) Code.